

# NELCO LIMITED

## A TATA Enterprise

**Registered Office:** EL-6 TTC Electronics Zone, MIDC, Navi Mumbai – 400 710

**Tel No. + 22 67399100 Fax No. +91 22 679187879**

**Email address:** services@nelco.in **Website :** www.nelco.in

**Corporate Identity Number:** L32200MH1940PLC003164

### **POSTAL BALLOT NOTICE**

Members of the Company are hereby informed that pursuant to Section 110 of the Companies Act, 2013 read with Companies (Management and Administration) Rules 2014, the Company has completed the dispatch of Postal Ballot Notice and the Postal Ballot Form, through electronic mail and also by physical mode along with a self-addressed postage prepaid Business Reply Envelope to all the Members, on 30<sup>th</sup> January 2017 for seeking the consent of the Members by way of a Special Resolution for the matter as set out in the Postal Ballot Notice dated 18th January 2017. The aforesaid has been dispatched to all the Members whose name appeared in the register of Members/list of Beneficial Owners as received from NSDL/CDSL on 20th January 2017. A person who is not a member as on the record date i.e. 20<sup>th</sup> January 2017 should treat this Notice for information purpose only.

The Company has provided to the Members e-Voting facility through the e-Voting platform of NSDL to cast their votes at the following link <https://www.evoting.nsd.com>. The Postal Ballot Notice, instructions and manner of e-Voting process and the Postal Ballot Form can also be downloaded from the 'Investor Relations' Section on the Company's website [www.nelco.in](http://www.nelco.in)

A Member requiring a duplicate Ballot Form or having any grievance pertaining to the Ballot Process can write to the Company's registrars – TSR Darashaw Ltd., 6-10, Haji Moosa Patrawala Industrial Estate, 20, Dr. E. Moses Road, Mahalaxmi, Mumbai -400 011, or to the e-mail ID [nelcoballot2017@tsrdarashaw.com](mailto:nelcoballot2017@tsrdarashaw.com). In case of any queries on e-Voting, the Members may refer the Frequently Asked Questions (FAQs) for Shareholders and e-Voting user manual for Shareholders available at the "downloads" section of NSDL's E-Voting website: [www.evoting.nsd.com](http://www.evoting.nsd.com) and can also send queries/grievances relating to e-voting and physical voting at [girish.kirkinde@nelco.in](mailto:girish.kirkinde@nelco.in).

Mr.P.N.Parikh, Company Secretary (FCS No. 327) or failing him Mr. Mitesh Dhaliwala, Company Secretary (FCS No. 8331) of M/s. Parikh & Associates, Practicing Company Secretaries has been appointed as Scrutinizer for conducting the Postal Ballot process in fair and transparent manner. The voting process of Postal Ballot through physical as well as e-Voting will be commenced at 9.00 a.m. on 31st January 2017 will remain open upto 5.00 p.m. on 1st March 2017. Members may please return the physical Postal Ballot Form duly completed in all respects to the Scrutinizer on or before 5.00 p.m. on 1st March 2017. E-voting shall be disabled by NSDL at 5.00 p.m. on 1st March 2017. Any Postal Ballot received from the Members beyond the said date will not be valid and voting whether by post or electronic means shall not be allowed beyond the said date. A Member can opt for only one mode of voting i.e. either by Post or through e-Voting. If a Member cast votes by both the modes, then e-voting of that Member shall be treated as valid.

The Scrutinizer will submit his report of the Postal Ballot to the Company and the results will be announced on or before Friday, 3<sup>rd</sup> March 2017 at 5.00 P.M. at El-6, TTC Industrial area, MIDC Electronic zone, Mahape Navi Mumbai-400 710. The results will also be posted on the Company's website <https://www.nelco.in/postal-ballot.html> and also be intimated to the Stock Exchanges where the shares of the Company are listed.

For **NELCO LIMITED**

Sd/-

Place: Navi Mumbai

**Girish V. Kirkinde**

Dated: : 30<sup>th</sup> January 2017

Company Secretary